

Rockingham County Parks & Recreation



Summer Day Camp

Parent Handbook 2015

New! Space will be limited this year at each camp location.

Department of Parks & Recreation

Recreation Main Office:

20 East Gay Street
Harrisonburg, VA 22802
(540) 564-3160
(540) 574-5179 (fax)

Summer Day Camp Site Phones:

Peak View	476-2917
John Wayland	476-2918
Mountain View	578-6016
John C. Myers	271-1834
McGaheysville	476-1656
Lacey Spring	578-1599

If you have any questions regarding the program, you must call the Day Camp site number listed here or Parks & Recreation Department. PLEASE DO NOT CALL THE SCHOOL OFFICE.



www.rockinghamcountyva.gov/recreation



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GENERAL INFORMATION

Camp Locations

- John Wayland
- Peak View
- John C. Myers
- Mountain View
- McGaheysville
- Lacey Spring

Dates & Ages

- Monday, June 15 – Friday, August 14
- Closed July 3, 2015
- Rising K through 6th grade

Hours

- 7:30am-6:00pm (pick up and drop off anytime time these hours)

Registration Info

- REGISTRATION PROCESS CAN ONLY BE COMPLETED IN RCPR OFFICE.
- Registrations are accepted on a first-come, first served basis. Space this year will be limited to 50 registrations per site. Registrations beyond the first 50 per location will be placed on a waiting list.
- **A \$50.00 non-refundable registration fee is required at the time of registration.**
- All registration information and fees must be received at the RCPR OFFICE in order for registration to be complete. Pre-registration is required.

Rates & Fees

Rate Type	Fee	Notes
Registration Fee	\$50	<ul style="list-style-type: none">• Per child
Full Summer	\$560	<ul style="list-style-type: none">• Must be paid by May 1• Sibling rate: \$520
Weekly	\$70 / week	<ul style="list-style-type: none">• Sibling rate: \$65
Summer School (June 15-July 10 ONLY)	\$45 / week	<ul style="list-style-type: none">• Only available for ½ day summer school students• Only available during the 4 weeks of summer school
Daily	\$30 / day	<ul style="list-style-type: none">• No registration fee required
*NO payments accepted onsite, except for late pick up fees. ** If space allows and a late payment is accepted beyond the deadline a late fee of \$25 is required per child. Late registrations and payment are at the discrepancy of the department.		

Payment Info

- **Payments must be received by 5:00PM in office or by 11:59PM online on the Wednesday PRIOR to the week attending.**
 - Mail In payments must also be received by the deadline
 - Example: To attend the week of June 15-19, payment must be made by June 10, 2015
 - If space allows and a late payment is accepted beyond the deadline a late fee of \$25 is required per child. Late registrations and payment are at the discrepancy of the department.
- Payments **WILL NOT** be accepted on site.
- The fee/rate options (listed above) provided are the ONLY options available. Service is subject to suspension/termination for non-payment. All payments/late charges must be made before services can resume or registering for any other Parks & Recreation Department activity.

Payment Methods

- Online: www.rockinghamcountyva.gov/recreation-Step by step instructions on page 12.
- Walk In & Mail in: Rockingham County Recreation 20 E. Gay Street Harrisonburg, VA 22802
- Phone In: Recreation Office by Visa and MasterCard only from 8am–5pm, Mon.-Fri. 540-564-3160
- Cash, Money Order, Check or Visa/MasterCard accepted.
- Payments must be received by 5:00PM in office or by 11:59PM online on the Wednesday PRIOR to the week attending.

Refund & Cancellation Policy

- Payments will not be prorated due to illness, weather, vacation, disciplinary actions or non-use.
- Requests for withdrawals must be made in writing to the Recreation Office and must be received by the Wednesday prior to the next week's attendance.
- The full RCPR Refund and Cancellation Policy can be found on the website at www.rockinghamcountyva.gov/recreation

Payment Due Dates



Week #	Dates Attending	Payment Deadline**	Amount		
1-9 (Full Summer)	June 15 – August 14 (Closed July 3)	May 1	\$560/ \$520*		
			Weekly	Summer School	Daily
1	June 15-19	June 10	\$70/\$65*	\$45	\$30
2	June 22-26	June 17	\$70/\$65*	\$45	\$30
3	June 29-July 2	June 24	\$70/\$65*	\$45	\$30
4	July 6-10	July 1	\$70/\$65*	\$45	\$30
5	July 13-17	July 8	\$70/\$65*		\$30
6	July 20-24	July 15	\$70/\$65*		\$30
7	July 27-31	July 22	\$70/\$65*		\$30
8	August 3-7	July 29	\$70/\$65*		\$30
9	August 10-14	August 5	\$70/\$65*		\$30
*Denotes sibling discount					
* If space allows and a late payment is accepted beyond the deadline a late fee of \$25 is required per child. Late registrations and payment are at the discrepancy of the department.					

Program Attendance Policy

Parents must notify the Day Camp Site Supervisor if your child will be absent on a regularly scheduled day. You may call the day camp's cell phone, located on page 2 of this handbook.

Sign In / Sign Out

To ensure the safety of all our participants, consistent communication between staff and parent and accurate record keeping, we require that parents/authorized persons sign in/out their child each day/time of attendance.

- Parent / Guardian must escort the participant into and from the Day Camp Program.
- Participants are only to be signed in/out by an individual listed as a legal parent or guardian or an authorized pick up person.
- All persons must be prepared to show picture identification at time of pick up.

Late Pick Up Policy

All Summer Day Camps close promptly at 6pm. Each participant must be picked up by 6pm. Please arrive on time or make other arrangements for on-time pick up. Participants not picked up by 6pm will be assessed a late fee of \$5 plus \$1 for each minute after 6pm. Example: Pick up at 6:05pm=\$10 late fee per child; Pick up at 6:20pm=\$25 late fee per child. If a participant is not picked up by 6:05pm, Day Camp staff will call the parent. If the parent cannot be located, the emergency contact persons will be notified. In the event a child has not been picked up by 6:30pm, Rockingham County Department of Parks & Recreation will be notified for further instructions. Late fee is due at time of pick up. Child(ren) will not be allowed to return to the program until the late fee has been paid.

Late Pick Up Penalties:

- 1st time: Late fee assessed, verbal warning
- 2nd time: Late fee assessed, written warning
- 3rd time: Late fee assessed, 3-day suspension from program
- 4th time: Termination from program

Program Schedule

The Summer Day Camp program is open to children in grades rising K thru 6th grade. Due to the diversity of grade levels, our day camp environment recognizes that all children have different needs; therefore, we incorporate a variety of activities. Where possible, the participants are divided by age group for appropriate programming.

This schedule is to be used as framework for a typical day at Summer Day Camp and is subject to change at any time.

7:30–8:30am	Sign in -Get settled-Self Directed activities
8:30–9:00am	Welcome -Morning Meeting-Divide into groups
9:00am–12:00pm	Rotate groups between morning Activities and morning snack
12:00-1:30pm	Lunch-Quiet Time
1:30–4:30pm	Rotate groups between Afternoon Activities and afternoon snack
4:30-6:00pm	Pick up-Kids' Choice: Kids choose either creative, play or project time

Morning and Afternoon Theme-based Activities:

Play Time: Active Games, Sports, Fun Fitness (Either in gym or outdoors)

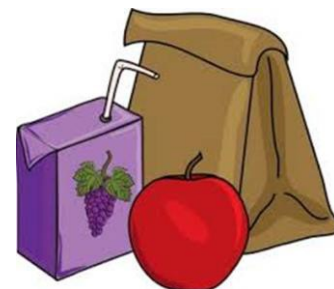
Creative Time: Supervised arts/crafts, drama or music

Project time: Task oriented activities for creativity or challenge skills

Field Trips: Each week there will be one scheduled field trip for each site

Food Policy

- Each child should pack a healthy well balanced lunch, 2 snacks and drinks for the day
- Please pack lunches and snacks in a small, soft-sided bag or lunch box with ice packs
- Please pack siblings lunches separately
- Do not pack:
 - glass containers
 - soda or other caffeinated beverages
 - gum or candy
 - a lunch which requires to be heated
 - Refrigerators and coolers are available-space is extremely limited



Inclement Weather Policy

(Includes, but is not limited to: flooding, tornado, power outage)

Updates can be found at:

- Radio station WSVA and other local radio stations
- WHSV.com
- Rockingham County Parks & Recreation Facebook & Twitter pages
- Rockingham County Parks & Recreation Office: 540-564-3160

Medication Policy

- Medication Authorization form must be completed and signed by the parent/guardian if it is medically necessary for a participant to have medication on site. This form will be kept in the child's records on site
- Medications must be in the original container with the original, in date prescription label.
- Medications are to be given to the staff by the parent or guardian with dosage instructions clearly indicated on the medication
- All medications will remain in a locked container at the school
- A written log will be kept by Day Camp staff detailing the dates and times medication was dispensed at school

Sick Child

Please do not send an ill child to the Summer Day Camp program. The following are recommendations from the Report of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics. A child will be excluded from Summer Day Camp when any of the following exists:

- Fever (should be free of fever for 24 hours)
- Vomiting and/or diarrhea (should be free of diarrhea for 24 hours before returning)
- Any symptom of the usual childhood diseases-scarlet fever, German measles, mumps, chicken pox, whooping cough
- Common cold, Sore throat
- Lice
- Croup
- Any skin infection –rash, boils, ringworm, impetigo, scabies
- Pink eye and other eye infections
- Other conditions/symptoms deemed necessary



***Please notify the staff upon diagnosis of a contagious disease. We ask your cooperation in this matter so your child and others will be protected from illness and disease.

Field Trips

Staff will post a sign telling where the group is, when they left and when they will return. Rockingham County school buses will be used as transportation for field trips. All children will be required to sit in an assigned seat while on the bus. All children should be sitting and keeping hands and feet inside the bus. There should be no loud voices on the bus while the bus is moving. There will be no eating or drinking while on the bus. Children will board the bus only if a staff member has boarded and will unload only if a staff member is off the bus to guide them to safety. Some field trips may require permission forms or different attire (ex. bathing suit for pool, socks for bowling, etc.) and parents will be informed at the beginning of the summer of a schedule of field trips. Please do not send money with your child; the cost of the field trip is included in your fees.



Pool Field Trips

A pool permission form is to be completed for each child in the summer day camp program and is included in the registration packet. Each child is to bring a swimsuit, towel and plastic or waterproof bag each day they are scheduled to swim. Flip-flops may be brought with your child to use at the pool, but may not be worn to site. Staff will oversee that children are using sunscreen and will help with the application of such at outdoor swimming times only. Children using sunscreen provided by parents may carry their own sunscreen as long as its directions do not state "keep out of reach of children." Sunscreen provided by Parks and Recreation will be Equate Kids SPF 50+ will be carried by staff. Please do not send money with your child for the snack bar. Children will take their packed snack from home to eat while at the pool.

Dress Code

There is no specific dress requirement for Summer Day Camp, but we do ask that your child be dressed in comfortable and practical attire. Tennis shoes are recommended and encouraged. Although very popular with young children, dress shoes, sandals and cowboy boots are not practical for play and outdoor activities. Children may be asked to sit out an activity because of unsafe/inappropriate footwear.

Rest Time

Each day at Summer Day Camp there is time allotted for personal quiet time. During this time children are encouraged to read, rest or play quiet games. Children may bring a small pillow if they would like for this time. Rest time may be shortened on field trip days.

Personal Belongings

Please mark everything belonging to your child with your child's name. Rockingham County Parks & Recreation will not be responsible for damage or loss of any personal item. If they have personal articles, they must be left in their back pack or given to the supervisor upon their arrival. We encourage children to leave sentimental and valuable items at home to avoid the risk of damage or loss. Electronic devices such as mp3 players, video games, tablets, cell phones, etc. must be left in the child's backpack and are not allowed to be used during summer day camp.

BEHAVIOR MANAGEMENT POLICY

Summer Day Camp Code of Conduct

- Show respect to all participants, staff and administration
- Refrain from causing harm to others (bodily and verbal)
- Refrain from using foul language
- Show respect of all property including equipment, supplies and facilities

Rockingham County Parks & Recreation reserves the right to call parents/guardians to pick up their child if the child is having difficulty functioning cooperatively with others, is unable to participate in group activities, or is a threat to the safety of themselves or others. If the techniques listed in our Behavior Management Policy do not correct a child's behavior, then the child could be either suspended or permanently removed from our program with less than 24 hours' notice.

Behavior Guidelines for Parents

- Participants and parents are expected to address the staff respectfully and courteously
- Horseplay (physical or verbal), fighting, bullying, or rough behavior of any kind is not tolerated
- Use of profanity or obscene gestures will not be tolerated
- Parents are not permitted to address or reprimand another child in our program
- Tobacco and possession of alcoholic beverages or illegal substances are not permitted on the premises
- Dangerous toys or weapons such as knives, firearms, sharp objects, etc. are not permitted or tolerated

Expectations of Parents

To ensure your child's success in the program and to benefit from their experience in our programs, we require that parents/guardians:

- Review this handbook's basic rules of safety and conduct
- Ensure that both you and your child are aware of and understand all rules and expectations
- Understand the Behavior Management Policy

Behavior Guidelines for Kids

1. Safety First
2. Keep all body parts to yourself
3. Respect others and their property
4. Use kind words
5. Follow instructions
6. Use inside voices
7. Staff are not to be climbed on
8. You mess it up, you clean it up
9. Have a positive attitude
10. Have fun!

Forms of Behavior Management Used

- Alternate Behavior Management Techniques:
Positive Reinforcement/Natural Consequences
- Redirection
- Time Out
- Written Discipline Reports
- Written Behavior Plans

Discipline Policy

1st & 2nd Disciplinary Report=Warning

3rd Disciplinary Report=Parent Conference

4th Disciplinary Report=Suspension or Dismissal from the Program

*Your child may be suspended or dismissed from the program at any time if serious infractions of policy and procedures occur at the discrepancy of the Department.

The following is a list of behaviors and incidents that will be subject to immediate disciplinary action.

- Use of profanity
- Inappropriate touching
- Disregard for program rules or staff directions
- Disrespect for authority and other participants
- Displaying obscene gestures or inappropriate attire
- Possession of alcohol, drugs, tobacco, drug paraphernalia or weapons
- Defacing property
- Theft or unauthorized possession of other participants, school or facility property
- Acts or threats of violence or bodily/physical harm directed towards staff or other participants

Purpose and Philosophy

Rockingham County Summer Day Camp program works in partnership with our families, schools and community to provide a fun and nurturing summer camp program that meets the diverse needs of our children in a safe and caring environment.

Program Information

- *Creative Time*: supervised arts and crafts, drama or music activities
- *Play Time*: active games, sports and fun fitness
- *Project Time*: task-oriented activities to stimulate creativity and challenge skills
- *Nutritional Time*: healthy snacks and nutritional education

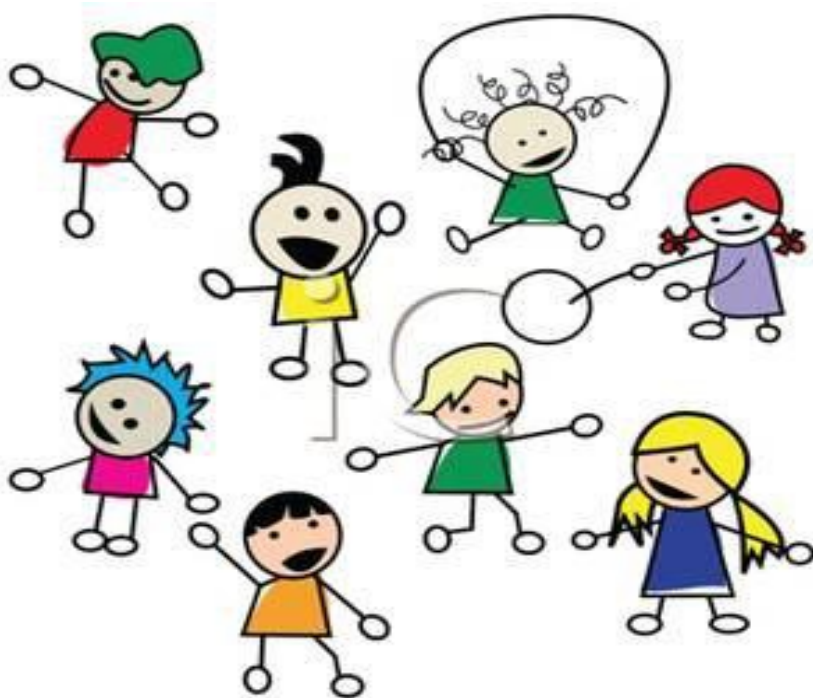
Program Objectives

- To promote the development and improvement of personal and character skills such as safety, good health, respect, responsibility, caring, fairness, trustworthiness and citizenship.
- To promote the development and improvement of social and interpersonal skills such as acceptance of others, cooperation and conflict resolution.
- To increase exposure to and knowledge of a variety of recreational and leisure activities.
- To have fun with peers in a safe, fun and social environment.

About Our Staff

Our primary concern is the safety and well-being of each child in the program. Staff is selected based on their educational background, experience and commitment to working with children. In addition, staff is required to have criminal history and other background checks, as well as, training in policies and procedures, safety, child development, behavior management and recreation programming. In keeping with our commitment to safety, all staff members are certified in First Aid, CPR and AED. At least two staff members must be present at all times during hours of operation. Our staff to participant ratio will be no greater than 1:20 – most of the time our programs strive to exceed that standard with a ratio of 1:15

Enjoy a fun summer with Rockingham County Parks & recreation!



Check out all the fun programs, athletics and trips for the whole family in our current Activities Guide! It's available on our website www.rockinghamcountyva.gov/recreation

QUICK FACT INFORMATION SHEET

Summer Day Camp Phone Numbers

Please call and leave a message on the Afterschool cell phone if child **will not be attending** on a scheduled day.

Peak View 476-1917	John Wayland 476-2918	McGaheysville 476-1656
John C. Myers 271-1834	Mtn. View 578-6016	Lacey Spring 578-1599

Payment / Late Fee Info

Week #	Dates Attending	Payment Deadline	Amount (\$50 Registration fee per/child)		
1-9 (Full Summer)	June 15 – August 14 (Closed July 3)	May 1	\$560/ \$520*		
			Weekly	Summer School	Daily
1	June 15-19	June 10	\$70/\$65*	\$45	\$30
2	June 22-26	June 17	\$70/\$65*	\$45	\$30
3	June 29-July 2	June 24	\$70/\$65*	\$45	\$30
4	July 6-10	July 1	\$70/\$65*	\$45	\$30
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8	August 3-7	July 29	\$70/\$65*		\$30
9	August 10-14	August 5	\$70/\$65*		\$30
*Denotes sibling discount					
* If space allows and a late payment is accepted beyond the deadline a late fee of \$25 is required per child. Late registrations and payment are at the discrepancy of the department.					

Payment Methods

- Online: www.rockinghamcountyva.gov/recreation, Click on Registration and Payments, then Login into Account and add the week(s) you would like to select. See page 12 for detailed instructions
- Walk In & Mail in: Rockingham County Recreation 20 E. Gay Street Harrisonburg, VA 22802 by 5pm
- Phone In: Main Recreation Office by Visa and MasterCard only from 8am-5pm, Monday-Friday. 540-564-3160

Inclement Weather Policy (Includes, but is not limited to: flooding, tornado, power outage)

Updates can be found at:

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- Rockingham County Parks & Recreation Office: 540-564-3160

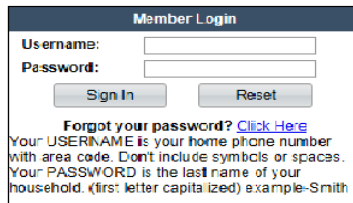
Food Policy

- Each child should pack a healthy well balanced lunch, 2 snacks and drinks for the day
- Please pack lunches and snacks in a small, soft-sided bag or lunch box with ice packs
- Please pack siblings lunches separately
- Do not pack:
 - glass containers
 - soda or other caffeinated beverages
 - gum or candy
 - a lunch which requires to be heated
- Refrigerators and coolers are available-space is extremely limited

HOW CAN I PAY FOR THE SUMMER PROGRAM?

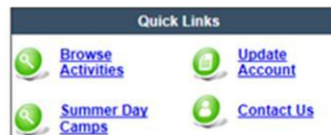
Online Payment Instructions.....

1. Payments must be paid ONLINE no later than 11:59 pm the Wednesday prior to week attending
2. Don't create an online account, you already have one!
3. Go to www.rockinghamcountyva.gov/recreation
4. Click on Registrations and Payments (left side of screen)
5. Login In
6. New page opens up



Enter Username – your phone number-no dashes 5403332222
Enter Password – last name of adult-capitalize first letter Jones

6. Click on **Summer Day Camp**
 - a. Choose child you are registering
 - b. Choose school location
 - c. View calendar



You can choose several options to pay (Weekly-Daily-Summer School)

1. **WEEKLY** -pay for only the week(s) you want to attend - \$70 per week
 2. **DAILY** -pay for an occasional day(s) as needed - \$30 per day
 3. **SUMMER SCHOOL**-pay for ½ day after child attends summer school classes (4 weeks) - \$45 per week
7. Add to cart
 8. Proceed to Checkout and Pay

Mail In or Drop Off Payment Instructions.....

1. Payments must be received no later than 5:00pm the Wednesday prior to week attending
2. Drop off or mail to the Parks & Recreation Department at 20 East Gay Street Harrisonburg, VA 22802
3. Include name of child(ren), name of school & dates attending

ROCKINGHAM COUNTY PARKS & RECREATION

SUMMER DAY CAMP 2015 REGISTRATION FORM

LOCATION

- ☐ Peak View
- ☐ John Wayland
- ☐ McGaheysville
- ☐ John C. Myers
- ☐ Mtn. View
- ☐ Lacey Spring

WEEKLY ATTENDANCE

- ☐ Wk. 1-June 15-19
- ☐ Wk. 2-June 22-26
- ☐ Wk. 3-June 29-July 2
- ☐ Wk. 4- July 6-10
- ☐ Wk. 5-July 13-17
- ☐ Wk. 6-July 20-24
- ☐ Wk. 7-July 27-31
- ☐ Wk. 8- August 3-7
- ☐ Wk. 9-August 10-14

REGISTRATION FEE

- ☐ \$50 Per Child (Non Refundable)

RATES

- ☐ Full Summer (pd. by 5/1/15)-\$560, Sibling-\$520
- ☐ Weekly-\$70 per week, Sibling-\$65 per week
- ☐ Summer School (6/15-7/10)-\$45 per week
- ☐ Daily-\$30 per day, no reg. fee

Child's Name	Birthdate	Grade Entering
Child's Address	Town	State Zip

PARENT/GUARDIAN INFORMATION *Custody papers must be attached if parent is not allowed to pick up child*

First Parent/Guardian Name	Cell Phone	Home Phone
Address if different from child	Town	State Zip
Email Address	Employer	Work Phone

Second Parent/Guardian Name	Cell Phone	Home Phone
Address if different from child	Town	State Zip
Email Address	Employer	Work Phone

Child's Physician	Phone
List any serious or chronic medical conditions:	
List any allergies child may have:	
List daily medications:	

EMERGENCY CONTACT INFORMATION-Two people to contact if parents/guardians if cannot be reached

First Emergency Contact Name	Cell Phone	Home Phone
Second Emergency Contact Name	Cell Phone	Home Phone

Names of Person(s) authorized to pick up child (in addition to parents and emergency contacts)

Names of Person(s) NOT authorized to pick up child. If biological parent-custody paperwork must be attached.

AGREEMENTS

Medical

The parent /guardian authorize the Summer Day Camp Program to obtain immediate medical care if any emergency occurs when he/she cannot be located immediately. The parent (s) guardian agree to inform the program within 24 hours or the next business day after his child or any member of the immediate family has developed a reportable disease, as defined by the State Board of a Health, except for life a threatening disease which must be reported immediately

Release of Liability

I consent to my child's participation in the Summer Day Camp Program sponsored by the Rockingham Parks & Recreation Department. I waive all rights to release all claims that might be held against the County of Rockingham and agents for any and all Injuries or losses which may be suffered because of my child's participation in the Summer Day Camp Program.

Photography Release

I give permission to have my child's picture taken and understand it could be used in Rockingham County Publications, to include the Recreation website, social media, activities guides, etc.. The child's name will not be used. ☐ YES ☐ NO

Financial Commitment

I understand I am responsible for all charges associated with this enrollment, including any late fees. I also acknowledge that I have received a current copy of the Summer Day Camp Parent Handbook and understand all policies and procedures outlined.

Parent/Guardian Signature _____ **Date** _____

Any additional comments that we should be aware of that will provide valuable information for the Summer Day Camp personnel:

Pool Permission Form - Summer Day Camp 2015

Child's Name: _____ Day Camp Site: ☐ Peak View ☐ John C. Myers
☐ John Wayland ☐ Mtn. View
☐ McGaheysville ☐ Lacey Spring

- ☐ I hereby give permission for my child, listed above, to attend the field trips to the Pool. I also understand that Summer Day Camp staff will act as their guardian while on this field trip and will help ensure that all facility and program rules are followed.
- ☐ **I DO NOT** give permission for my child to attend field trips to the Pool. I understand that my child will still be transported for the field trip, unless he/she is picked up at the Day Camp site before 12:30pm on field trip days.

Check appropriate answers in each section below:

Swimming Ability: ____ My child **can** swim ____ My child **cannot** swim

Depth of Water: ____ Kiddie Pool ____ Shallow End (3ft) ____ Mid-Pool (4-5ft) ____ Deep End (5ft+)

My child may use: ____ Water Climbing Wall (ages 10+) ____ Diving Boards ____ Slides

Sunscreen: ____ I give permission for Day Camp staff to apply sunscreen. Equate Kids SPF 50 is the sunscreen provided to staff.

____ **I DO NOT** give permission for Day Camp Staff to apply sunscreen

Parent Signature: _____ **Date:** _____

Field Trip Card - Summer Day Camp 2015

This card will accompany your child on all field trips, please print and fully complete

Child's Name: _____ Day Camp Site: ☐ Peak View ☐ John C. Myers
☐ John Wayland ☐ Mtn. View
☐ McGaheysville ☐ Lacey Spring

Allergies: _____

Medical Conditions: _____

Daily Medications: _____

First Parent Name:	Phone #	Phone #
Second Parent Name:	Phone #	Phone #

Emergency Contacts will be used if staff are unable to reach a parent

First Emergency Contact Name:	Phone #	Phone #
Second Emergency Contact Name:	Phone #	Phone #

Emergency Alert for Allergic Reaction

Fill out ONLY if child has allergies!

My child is at risk for a life-threatening allergic reaction

- ☐ Yes
- ☐ No

My Child has an allergic reaction to:

- ☐ Bees
- ☐ Latex
- ☐ Food (Please specify) _____
- ☐ Other _____

Please check circumstances which reaction could occur:

- ☐ Skin contact
- ☐ Ingestion (eating allergen)
- ☐ Inhalation (breathing allergen)

My child's allergy was identified through allergy testing:

- ☐ Yes
- ☐ No

My child had his/her last reaction on the following date:

My child had the following symptoms during the reaction:

- ☐ Red, watery eyes
- ☐ Shortness of breath
- ☐ Coughing
- ☐ Swelling
- ☐ Hives
- ☐ Dizziness
- ☐ Nausea/Vomiting
- ☐ Runny nose
- ☐ Tightening of throat

Other _____

If an allergic reaction would occur at summer day camp, personnel will administer first aid (remove stinger, apply ice, observe for 15 minutes and record side effects). You will be notified of the incident immediately. Please indicate which further treatment a health care provider is recommending for your child:

- ☐ Administer medication – Name and dosage: _____
- ☐ Call 911 Immediately
- ☐ Call Physician

****Please note that 911 will be called if an EpiPen is given or if your child is demonstrating symptoms of a systemic allergic reaction** If medication is necessary, please complete the Medication Authorization Form.**

Parent Signature: _____ **Date:** _____